

## Evaluation of Quality Manager

**Name of Person:- Mr.Ganesh R. Chavan**

**Section:- Hi-Tech Laboratory**

**Date:**

<p><i>Scale</i></p> <p>(4) <b>Excellent:</b> exceeds requirements</p> <p>(3) <b>Good:</b> meets requirements</p> <p>(2) <b>Satisfactory:</b> meets minimal requirements.</p> <p>(1) <b>Unsatisfactory:</b> does not meet minimal requirements</p> <p>(NA) <b>No opportunity to observe</b></p>						
S.No	Duties and Responsibilities	4	3	2	1	NA
1.	Assistance to the laboratory Director in Quality Management and accreditation responsibilities.					
2.	Contribution in implementing quality plan and program					
3.	Coordination in planning and conduction of internal audits					
4.	Monitoring of non-conformities					
5.	Monitoring, evaluation of corrective/preventive action					
6.	Address complaints and feedback					
7.	Participate in training and teaching programme of lab Personnel					
8.	Interact with Clinicians/customer for feedback					
9.	Planning of Management review meetings					

**Dr.Anil Malleshappa**  
**Chief of laboratory**